


<b>MANUAL: BOARD POLICY MANUAL</b>	<b>INDEX I.D.: A.9</b>
<b>SECTION A: GENERAL</b>	<b>PAGE NO. 1 OF 2</b>
<b>TITLE: BOARD MEMBERS MEETING WITH POLITICIANS POLICY</b>	<b>ORIGINAL:</b>
<b>APPROVAL: BOARD OF DIRECTORS</b> 	<b>AMENDED: February 7, 2017</b>

**A.9.1 Purpose**

This policy's purpose is to help Board members understand the process to follow when meeting with Politicians as Lumacare representatives.

**A.9.2 Scope**

This policy applies to all Board members, ex officio Board members and non-Board committee members.

**A.9.3 Procedure**

- The Board Chair, in their sole discretion, may determine which Board members may meet with Politicians in a capacity as representative of Lumacare.
- Meetings are to be scheduled by the Executive Director (or Administrative Associate), and be scheduled for a pre-arranged duration.
- Before meeting with a Politician, there should be an agenda prepared, and the objectives of the meeting clearly established. This agenda and objectives may be prepared by the Executive Director or the Board Chair. Each Board member attending the meeting is to be given these documents in advance of the meeting.
- The Board Chair or Executive Director will lead the meeting, including introductions of Board members, explanation of services provided by the Agency, and specific reasons for the meeting.
- The Board of Directors acts only as a group and therefore individual Board members must only voice opinions that are shared by the entire Board.
- Board members may also be involved in joint delegations with other Agencies or groups, on the understanding that they participate in their capacity as representatives of Lumacare. Board members need the authority of the Board Chair to represent the Agency in delegations.

**C.3.6. Related Policies**

*From Board Policy Manual:*

C.1 Board Agenda Development Policy

**A.9.4 Amendment**

This policy may be amended by the Board.