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BOARD MEETING AGENDA

Date: June 30, 2022
Location: MS Teams Virtual

Meeting: 5:00 p.m. – 6:30 p.m. (including in-camera)

T Board Members P. Greenwood (C) J. Butchereit (VC) M. Ma (T) L. Colman M. Westgate L. Shapiro A. De Jager Staff F. Consiglio G. Kehoe M. Hukkoo H. Nation S. Trieu Guest J. Gledhill	Video Conference: Click here to join the meeting				
	Board Members Present: P. Greenwood, L. Colman, A. De Jager, J. Butchereit, M. Ma, L. Shapiro Regrets: M. Westgate Staff Present: F. Consiglio, G. Kehoe, M. Hukkoo, H. Nation Recorder: S. Trieu				
	Time	Item	Meeting Agenda	Action	Person
	5:00 PM	1.	Call to Order- PG called the meeting to order at 5:03PM		PG
			1.1 Approval of Agenda – June 30, 2022- Motion by MM, Seconded by AJ, Approved by all	For Approval	PG
			1.2 Conflict of Interest Declaration- No conflicts were declared	For Approval	PG
			1.3 Approval of Minutes- May 05, 2022- Motion by LC, Seconded by MM, Approved by all	For Approval	PG
		2.	Business Arising- No business arising from previous meeting		
	3.	Introduction: Juanita Gledhill (Governance Review) from MCC Group Inc. - PG introduced the board to Juanita Gledhill from MCC Group who will be supporting the board on the Governance Review	For Information	PG	

		<ul style="list-style-type: none"> - Juanita is the principal of MCC Group with an extended background in HR providing public and broader public sector organizations in operational issues - Her previous roles with community volunteerism include president of SPCA, and numerous board member positions as Chair and Vice-chair - Juanita explained to the board members the main purpose of the Governance Review: <ol style="list-style-type: none"> 1. To review the By-laws, governance policies, and intersectional operational policies 2. To create draft tools and tracking support application & compliances 3. To deliver governance training to the Board and Senior leadership team - <u>Timeline of Governance Project:</u> <ul style="list-style-type: none"> - June 2022 (launch project) - July 2022 (Develop & Review); Governance Committee Review and feedback- July 27 - August 2022 (Finalize Draft) - September 2022 (Deliver the draft and get recommendations from the Board) - October 2022 (Training for Board and Senior leadership team) 		
	4.	Board Chair Update <ul style="list-style-type: none"> - PG update the board regarding the CEO recruitment and its ongoing process - She confirms a resolution is in the near future 	For Information	PG
	5.	Committee Updates <ul style="list-style-type: none"> - Executive Committee (May 9, 2022) <ul style="list-style-type: none"> - PG updated the Board that the committee had met again in July to review the policies with Juanita - Nominations Committee (May 11, 2022) <ul style="list-style-type: none"> - Board member interviews is ongoing with good potential candidates; hoping to have new members join shortly - Quality & Stewardship Committee (June 21, 2022) <ul style="list-style-type: none"> - JB does not have any new updates - LS indicated that fall preventions was an issue of concern and will be discussed further in the upcoming meetings 	For Information	PG
			For Information	PG
			For Information	JB



		<ul style="list-style-type: none"> - Finance & Audit Committee (June 23, 2022) <ul style="list-style-type: none"> - MM updated the Board regarding the Audit Committee meeting with Grant Thornton was a success - Year End Financial Statements- MM presented the Board an overview of the YE financial statements indicating that government grants have increase, partnerships have increase, and Lumacare has passed the audit - MM will put forward the audit package to the Board and at the AGM meeting In September <p>Motion by MM, seconded by LC, approved by all Board members</p>	For Information	MM
	6.	<p>Senior Management Report</p> <ul style="list-style-type: none"> - FC provided the Board an update on the report; thanked the Board for participating in the OCSA election campaign and for sending the letters to the provincial candidates - Masking requirements are still in place for Lumacare - FC provided the Board an overview of the new Patient Bill of Rights that came into effect on May 1, 2022; there are 4 additional changes to the previous Bill of Rights - <u>Employee engagement</u> is ongoing; <ul style="list-style-type: none"> - Town Hall approach has been a success with many positive feedbacks from participating staff - Leadership team introduced Coffee Chats to provide employees a forum for direct conversations - <u>Talent Acquisition:</u> <ul style="list-style-type: none"> - HR has filled 21 vacant positions since the last meeting in May; only 2 full-time positions are still open and 9 part-time PSW positions - recruitment for PSWs is still a significant challenge - a roll-out of an agency-wide communication on Bill 124 and Disconnect from Work policy will be presented to Lumacare staff shortly - turnover rate is at 8% from January-June 2022, based on the total number of active workers (186) at Lumacare - <u>Fiscal Year 2022-23:</u> <ul style="list-style-type: none"> - MH took the initiative to apply for the Property Tax Rebate - United Way has confirmed \$37.5K 2022/23 grant 	For Information	FC & Senior Team



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			<ul style="list-style-type: none"> - Lumacare received a confirmation for additional 2% increase \$168K from OH for year 2022-23 - <u>VI Professionals (New IT consultants):</u> - Lumacare’s new IT consultant firm will be assisting the organization to set up cloud-based services called Microsoft Intune that will mainly focus on mobile device management (MDM), and mobile application management (MAM) - <u>Programs & Services:</u> - HN provided the Board an update on all areas of programs & services; indicated that no major disruptions between May-June 2022 - ALS registered residence days are below target (target= 12,200 residences, registered only= 10,383) - ADP still face some challenges, mostly due to lack of transportation, COVID measures, program fees, and employee turnover - MOW and HALS have both reached its target because of increase in referrals 		
6:30	7.	<p>Adjournment- PG adjourned the meeting at 5:48 PM Motion by MM, Seconded by AD, approved by all</p> <ul style="list-style-type: none"> • In- Camera (with CEO) – Optional • In- Camera (Board only) 		FC	